

LSCB & SAB Participation & Engagement Subcommittee Terms of Reference (March 2017)

Background

Under Chapter 3 of Working Together to Safeguard Children 2015, a function of the Local Safeguarding Children Board (LSCB) is: “*communicating to persons and bodies in the area of the authority the need to safeguard and promote the welfare of children, raising their awareness of how this can best be done and encouraging them to do so*”.

As per the Care Act 2014 “*The Safeguarding Adult Board can be an important source of advice and assistance, for example in helping others improve their safeguarding mechanisms*” and “*SABs must understand the many and potentially different concerns of the various groups that make up its local community.*”¹

The LSCB & SAB Participation & Engagement Subcommittee is instrumental in supporting the communication and collaboration of the work of each LSCB subcommittee (notably the Learning & Development, Monitoring & Evaluation and Case Review subcommittees) and each SAB subgroup (notably Learning & Development, Safeguarding Adult Review and Quality Assurance subcommittees), so as the output of one forum informs the input to another.

The group brings to life the Participation & Engagement priority area of business on the LSCB Business Plan², and priority areas 5: Focus on Prevention and Early Intervention³ and 4: Community Awareness and Capacity Building⁴, on the SAB Business Plan.

Purpose / role of the group:

The Participation & Engagement Subcommittee will:

- A. Develop and deliver a communication strategy on behalf of the Boards.
- B. Develop and deliver an engagement strategy that seeks the view/opinion of service users, children, young people and their families/carers in respect of Board business priorities & seeks the view/opinion of practitioners in respect of Boards’ business priorities.
- C. Receive thematic strategies from the Boards, providing a challenge and support role within the context of communication, engagement and impact.

¹ These might include such things as scams targeted at older householders, bullying and harassment of disabled people, hate crime directed at those with mental health problems, cyber bullying and the sexual exploitation of people who may lack the capacity to understand that they have the right to say no.

² This includes ensuring children, their families, the community (including different sections of the community) and staff at all levels have opportunities for their views and opinions to be heard in respect of their experiences of hearing about, receiving and providing safeguarding services and these contribute to learning and best practice.

³ This includes focusing on ensuring that agencies and the whole community focus on preventing abuse happening in the first place and providing the right support at an early stage because stopping abuse or nipping problems in the bud result in better outcomes for adults and prevent more disruptive, intrusive and expensive interventions further down the line.

⁴ This includes focusing on raising the profile and resilience against safeguarding because the more people, especially clients and carers, know about the nature of neglect and abuse and what they can do about it the better vulnerable people can be protected.

- D. Develop and deliver effective engagement with third sector, local communities and faith groups to increase knowledge of safeguarding children and adults and safer working practices.
- E. Identify & coordinate a programme of safety campaigns based on the Boards business priorities and other opportunities.
- F. Agree child and vulnerable adult protection & safeguarding messages that will be consistently used by the Boards and partner agencies.
- G. Support & promote the Boards multi-agency learning and development programme, forums, conferences and other learning events.
- H. Agree best processes for communicating LSCB information through partner agencies & other forums.
- I. Support the role of the Lay Members⁵ in supporting stronger public engagement in safeguarding issues and developing a public understanding of the functions of the Boards.
- J. Contribute to and support the production of the Board communications, including bulletins and webpages.
- K. Establish methods of evaluation to monitor effectiveness of the Boards communication plan/s.
- L. Contribute to meetings and the Boards' Annual Reports.

Membership

The membership of this group reflects both the statutory agencies that work with children, young people & vulnerable adults in our city, and has representation from the diverse range of community & voluntary organisations that support these cohorts. The Board recognises how third sector organisations, such as those involved with the Youth Collective or the SAB's PASA group, are able to engage with a wide cross section of our communities, and this subcommittee aims to capture some of this activity and use evidence of best practice to influence commissioners and share within the wider partnership.

Chairperson	Richard Bates (Sussex Police)
LSCB	Mia Brown (LSCB & SAB Business Manager) Dave Hunt (LSCB Learning & Development Officer) Signe Gosman (Lay Member)
SAB	TBC (Lay Member)
Brighton & Hove City Council Children's Social Work	Alex Cooter (ruok?) Rob Scoble (Youth Participation Worker) TBC Children's Services

⁵ Working Together to Safeguard Children, 2015, states:

"Lay members will operate as full members of the LSCB, participating as appropriate on the Board itself and on relevant committees. Lay members should help to make links between the LSCB and community groups, support stronger public engagement in local child safety issues and an improved public understanding of the LSCB's child protection work."

Brighton & Hove City Council Adult Social Care	Alison Lang (Practice Manager ASC)
Older People's Council	Karen Amsden Martin Farrelly (General Manager)
Health Organisations	Jane Lodge, Head of Engagement, B&H CCG
Community & Voluntary Sector	Terri Fletcher (Director, Safety Net) Ali Jeremy (Director of Communications, NSPCC) Mark Cull (The Wise Project) / Rachel Brett (Downslink YMCA) Ben Dew (Allsorts) Adam Muirhead (Trust for Developing Communities) Ben Glazebrook (Impact Initiatives) tbc PASA representatives
Education	Sam Beal (Standards & Achievement) or Dion Page-Hammond (Education Safeguarding Officer)
Early Years & Children's Centres	tbc (Volunteer & Skills Development Co-ordinator)
Community Safety Partnership	Luke Martin (Violence Against Women & Girls Partnership Board)
Public Health	Kerry Clarke (children) & TBC (Adults)
Healthwatch	David Liley
Carer Representatives	tbc
Secamb	TBC
National Probation Services	TBC
East Sussex Fire & Rescue Service	Melinda King (Inclusion & Partnership Co-ordinator)

Virtual Members

Brighton & Hove City Council Communications	
Community Works	Laura Williams

Members can nominate a deputy to attend in their place. 100% agency attendance is expected at every meeting.

The LSCB Administrator will provide dedicated admin support to the group.

Workplan

In order for the group to be effective and ensure progress is made in relation to areas of the LSCB and SAB Business Plan Priorities, a work plan will form the basis of a quarterly report to the Boards.

Frequency of Meetings

The Participation & Engagement Subcommittee will meet quarterly to monitor the effectiveness of the work plan and adapt the communications plan if necessary to reflect any concerns raised by the Boards.

Members of this subcommittee will also be expected to help share the Board's safeguarding messages and support any communication campaigns through their existing

communication channels. These will be shared by email as a virtual forum as and when required. On occasion members will also be asked to consult with their members, if appropriate, on safeguarding concerns to better inform the Board's and help shape the communication strategy.

Quoracy

The minimum requirement for the Subcommittee to be quorate is for four members to attend.

Accountability

The Subcommittee is jointly accountable to both Boards and the Chairperson/ Business Manager should provide quarterly updates to the Boards and contribute to Annual Reports.

Review

The terms of reference will be reviewed annually.